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## OFFICE MEMORANDUM

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**DATE:** May 21, 1998

**TO:** Region Engineers  
Region Delivery Engineers  
TSC Managers  
Resident/Project Engineers  
Region Office Engineers

**FROM:** C. Thomas Maki  
Chief Operations Officer

Gary D. Taylor  
Chief Engineer/Deputy Director  
Bureau of Highway Technical Services

**SUBJECT:** Construction Instructional Memorandum 1998-5  
Davis-Bacon Act Compliance - Minimum Wage Rate Interviews  
and Certified Payrolls (Supersedes CIM 1997-4)

The minimum wage rate interviews on all federally funded projects will be conducted in the usual manner this year.

Please check the project proposal to determine if the project is federally funded and the Davis-Bacon Act is applicable. Also, check "Notice to Bidders" for the certified payrolls requirement.

Certified weekly payrolls and minimum wage rate interviews are not required on state funded projects. However, on all state projects an original and one copy of Form 1199 (Weekly Employment & OJT Report) shall be submitted to the resident/project engineer when projects are \$10,000 or more in value, and three or more people are employed.

The interview period this year will span the entire 1998 construction season. However, on pavement marking, landscaping projects, and other seasonal projects, contractors' and subcontractors' employees shall be interviewed during their respective work periods.

Resident and project engineers are to thoroughly examine and compare the Minimum Wage Rate Interview Sheet (Form 1156) with the certified payroll and basic wage rates published in the project proposal. Make sure that the attached Form 1156 (9/88) is used and that the form is properly completed.

Any deficiencies or discrepancies must be resolved by the resident/project engineer. If no resolution is reached within 30 days from the date of notification to the contractor, it should be brought to the attention

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of the region delivery or field engineer. If the problem still cannot be resolved, the Region Services Unit of the Construction and Technology Division and the Financial Services Division should be notified so that further action can be taken.

Resident/project engineers are requested to give a copy of this memorandum to local government engineers so that they are aware of the Davis-Bacon Act and Wage Compliance Requirement.

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Chief Operations Officer

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Chief Engineer/Deputy Director

Attachment

BOHTS:C/T:GCT:jp

cc: G. D. Taylor  
C. T. Maki  
Lansing C&T-Lansing Staff Engineers  
Lansing C&T- Lansing Staff Technicians  
Design Division, Engineering Services Section  
P. Miller, Design Division  
M. Frierson, Real Estate Division  
A. Suber, OEO  
S. Kulkarni, C&T-Secondary  
J. Reincke, C&T-Secondary  
MRBA  
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MCA  
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AUC  
R. Knapp  
J. Ruskowski  
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